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Executive Registry

68-3148

3 July 1968

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report of Cable Secretariat Operations
1 - 30 June 1968

1. Cables Processed

A. The combined work units of CIA and non-CIA cables totaled 61,421 items broken down as follows:

CIA IN	18,679
CIA OUT	7,992
Miscellaneous (including Archives 460)	4,185
Non-CIA	<u>30,565</u>
TOTAL	61,421

B. CIA IN and OUT cables totaled 169,283 for 1 January - 30 June 1968, a decrease of 9% over the same period in 1967 (186,278) and 9% more than the same period in 1963 (154,686).

C. Non-CIA cables for 1 January - 30 June 1968 totaled 181,723, an increase of 9% over the same period in 1967 (167,245) and 100% more than the same period in 1963 (90,471).

D. Work units totaled 380,080 for 1 January - 30 June 1968 which is 1% less than the same period in 1967 (385,097) and 39% more than the same period in 1963 (273,941).

E. 1,496 cables or 2.5% of all cables processed were furnished to the Director, as compared to 2,337 or 4% for May 1968.

2. Personnel

Last month we gained four persons but also lost four persons. This leaves our strength of [REDACTED] unchanged from last month, four persons short of our T/O of [REDACTED]

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GROUP 1
Excluded from automatic
downgrading and
declassification

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3. General

A. Our Universal Business Machine Keytronic Document Sorter was delivered 17 June and we are now using the machine for a part of our distribution. As in any equipment using rather complex wiring and electronic devices, we are experiencing break-in difficulties; but we expect to have them cleared up in another week or two. We are satisfied that, after the break-in period, the machine will do for us what we expected.

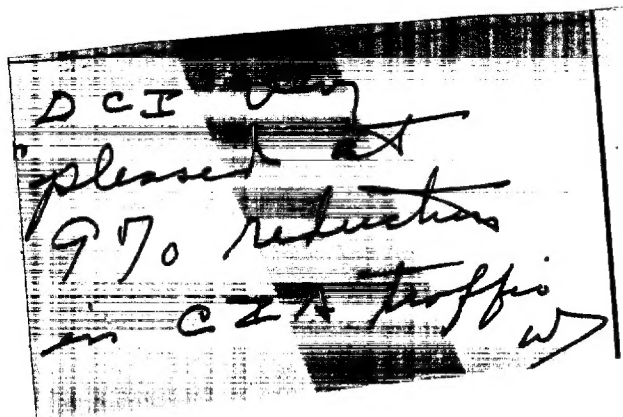
B. I am unable at this time to provide a good reason for the reduction in CIA cable traffic. Whether the trend is in fact reversing, or whether the reduction is temporary and due to a Presidential election year and BALPA, I don't know. We will keep a watch out for indications accounting for the change.

C. DDP is reviewing cable dissemination requirements in an effort to achieve a reduction in the number of copies required of CIA cables.



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Cable Secretary



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